

Florissant Fire Protection District (FFPD) is soliciting applications for the position of Fire Chief.

FFPD is a small, rural volunteer fire/rescue department whose primary service area encompasses 66 square miles of mountainous terrain in Teller County, Colorado. The Town of Florissant is located about an hour west of Colorado Springs, Colorado.

Please send your resume to Hiring@FlorissantFire.com. We will reply with next steps. Compensation for the position ranges from \$75,000-\$89,000 including benefits. Full-time/part-time option may be available for the right candidate.

Fire Chief – Florissant Fire Protection District

The Florissant Fire Protection District (FFPD) is hiring a Fire Chief. FFPD seeks a dynamic, personable, and committed individual who will continually ensure the safety of the community and all its members.

Duties Include but Are Not Limited To:

- Demonstrate leadership through proactive and forward planning efforts to anticipate and resolve the needs and challenges of FFPD.
- Establish and maintain effective working relationships with volunteers and paid department members.
- Cooperate with external agencies (fire departments, U.S. Forest Service, State Forest Service, Sheriff's Department, State Patrol personnel) on mutual aid scenes, accidents, and rescue operations.
- Coordinate with representatives of neighboring fire departments and districts to ensure adequate mutual aid agreements are implemented and maintained for mitigating major emergency incidents.
- Maintain directories/reports/databases and other tracking documents on subjects such as volunteers, trainings required and completed, water data, Knox Box, purchasing and deliveries on behalf of FFPD, inventories and audits, small equipment, oxygen tanks, trucks, SCBAS, emergency reporting, and patient care reports.
- Ensure FFPD is in compliance with all federal, state, and county regulations and reporting guidelines.
- Act as incident commander on fire scenes and rescues as needed.
- As needed, operate as Public Information Officer [PIO] for FFPD.
- Ensure response on all calls within FFPD.
- Conduct and/or oversee training of personnel in subjects including but not limited to structure firefighting, wildland firefighting, driving fire equipment, medical incident, etc.
- Set training standards and schedules, track certifications, and report to appropriate agencies.
- Incorporate lessons learned to continuously improve service of FFPD.
- Ensure after-action review (AAR) is completed for notable calls in a timely manner, as needed.
- Participate in hiring, supervising, and termination of personnel while adhering to applicable state and federal employment law.
- Supervise, direct, and coordinate subordinate officers, volunteer and paid personnel, administration, finances, and operations of the FFPD.
- Maintain FFPD buildings and grounds in a clean, orderly manner.
- Represent FFPD at meetings, conferences, and symposia.
- Spearhead development and/or cooperate with local committee on emergency preparedness; ensure hazardous material inventory within FFPD and develop plan for containment in event of emergency.
- Preserve and develop volunteer organizations through effective recruitment, retention, and promotion.
- Review complaints from within the department with Board of Directors (BOD) involvement as needed.
- Work with BOD and financial officer in preparing the yearly budget and establishing & following Dept Standard Operating Procedures.
- In coordination with the district administrator or designated grant writer, pursue grants on behalf of FFPD. This includes but is not limited to preparation, approval, writing, submittal, and city/county/state reviews and presentations.

Requirements:

- Associate's degree required, bachelor's or higher preferred. Concentration in Fire Science, Business Administration, Public Administration, or related field preferred.
- Minimum of 15 years of fire service experience, with a minimum of 10 years fire officer experience preferred, as well as demonstrated progressive responsibility in administrative,

supervisory, and budgetary experience in fire prevention and suppression work, preferably with a municipal, county, or state fire department or district.

- Minimum EMR & CPR certifications, preferred Colorado EMT-B/NREMT or state with reciprocity.
- Specific requirements will be discussed upon interview, but a successful candidate must have valid certifications/trainings held by Incident Command System, National Wildfire Coordinating Group, and NFPA, as well as a working knowledge of NFIRS (National Fire Incident Reporting System).
- Working knowledge of computers and MS Office suite.

Note Before Applying:

- This role is employed at will.
- Full-Time position preferred, Part-Time position a possibility for the right candidate
- Candidates must possess a valid, unrestricted Colorado driver's license or have the ability to obtain the license, as well as an insurable driving record.
- Candidates may be required to complete a pre-placement physical and/or drug test(s) prior to employment and a background check will be performed (to include criminal history).
- Drug and alcohol tests may be required with no notice.
- Residence within FFPD is preferred but not required.
- Most of the job will involve administrative work in an office environment, however, the chief will be required to work in physically hazardous environments while ensuring the District has 100% call coverage. A successful candidate must be physically and mentally able to work in such environments.

FFPD BOD is committed to creating a diverse environment and is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, veteran status, or any other classes protected by state or federal law.